

State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706

Supplementary Examination Announcement

INFORMATION SYSTEMS ANALYST I - 21165

Monthly Salary Range: \$5146 - \$7849

Option A-Applications Services

Option C-Clients Services

Option MCC-Manual Communications Clients Services

Option M-Multi/Other Services

Option S-Systems Services

All selected options may be listed on one application.

General duties: An Information Systems Analyst I performs difficult and specialized professional work in the Information Technology areas of Applications Services, System Services, Client Services, or Multi/Other Services; work is non-routine in that general policies or procedures must be adapted or applied and new methods devised to meet frequently changing or new situations; interprets data and/or procedural applications to address problems and situations that are not clearly defined.

Minimum Training and Experience Required to Obtain Supplemental Questionnaire:

Requires knowledge, skill and mental development equivalent to four years of college with course work in computer science or directly related fields. Options associated with these positions pertain to the category of assignment. Specific position requirements vary by position within the category of assignment and relate to the position's duties and responsibilities as defined by the agency of employment and as approved by the Director of the Department of Central Management Services or his/her designee.

Tests and weights: Training and experience evaluation (Supplemental Questionnaire) 100%. Candidates must meet minimum training and experience requirements; however the grade will be derived from the questionnaire.

Length of eligibility period: One year.

(Continued on reverse side)

YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

You may send a completed application (CMS 100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, IL 62706. The Supplemental Questionnaire will be mailed to you. ONLY one questionnaire need be completed if you are applying for Information Systems Analyst I, II, and III. The minimum requirements and scoring standards are different for each title and option, but the information required on the questionnaire is the same for all of these titles.

AN EQUAL OPPORTUNITY EMPLOYER

9/14/00 (RC-063-21B) Salary 4-1-16, Counties Updated 2-26-16,
Grade Statement Changed 5-17-02, Option MC added 12-05-07
Removed MCA, MCM & MCS Options 4-30-10
Revised Test Option Descriptions 6-15-15

Option MC – Manual Communications: At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established:

Option A: Adams, Cook, Randolph, Sangamon, Vermilion.

Option C: Cook, DuPage, Kane, Kankakee, Madison, Morgan (MC), Peoria, Sangamon, St. Clair, Union.

Option M: Cook, Sangamon.

Option S: Cook, Kankakee, LaSalle, Sangamon, Will.

(MC) Indicates Manual Communications Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

INFORMATION SYSTEMS ANALYST I / II / III

Test Option Descriptions

Option A: Applications Services

Employees in this option area conduct professional level application design, development, testing, implementation and maintenance. Structured programming methods and productivity tools are utilized as is programming skill with existing and new programming languages.

Option C: Client Services

Employees in this option area provide professional level consultation, training, and purchasing functions to users of software and automated equipment. Employees coordinate and support hardware, software and application systems. Employees in this option also install, maintain and resolve problems related to computer platforms, system and applications software.

Option S: Systems Services

Employees in this option area conduct professional level duties involving operating systems, communications or network systems, security systems and other systems that support information technology activity. Employees are involved in developing and managing databases to support data collection, storage, access, retention and retrieval as well as designing, installing, supporting network configurations and software.

Option M: Multi/Other Services

Employees in this option area conduct professional level information technology duties requiring a combination of knowledge and skill found in the applications, client and/or systems services areas.

Option W: Web Developer

Employees in this option area conduct professional level duties involving the design, coding and testing of new websites and web-enabled applications for the State of Illinois including the Governor's Office, Central Management Services and other supported agencies, boards and commissions within the Executive Branch.

Option N: Networking

Employees in this option area conduct professional and advisory functions involving wide area networks. Employees are involved in planning, engineering, designing, implementing and managing operations related to wide area networks and telecommunications hardware and software to support the State of Illinois network.

Option J: Java Application Developer

Employees in this option area conduct professional and advisory functions involving Java Application Development. Employees are involved the designing, coding and testing of new or existing program applications using Java and Java related technologies.

Test Procedures: All applicants for the Information Systems Analyst titles are screened for possession of minimum education and experience requirements. For Options A, C, M, S and W qualified applicants complete and submit a supplemental examination questionnaire for grading. For Options J and N, qualified applicants are administered an automated, multiple choice job knowledge examination at the assessment centers and receive a grade based on test performance.